

CPB Booster Meeting

Date July 7, 2026

5:45pm High School Band Hall

Meeting Type: (Regular / Special / Annual)

1. Call to Order

- Time meeting was called to order: 5:46pm
- Presiding Officer: Amy Beesley- President

2. Attendance

- **Members Present:** Valery Medford, Drew Almy, Heather Sanders, Mandy Pickle, Jamie Stringfield, Linda Mitchell, Amy Beesley
- **Members Absent:** Tiffany Francis, Erica St. John, Cassie Myers
- **Guests:** Jackie Deen, Samantha Hedrick, Sean Stevenson, Jodi Stevenson

3. Action Items:

- **Mrs. Deen** will create and share with Sign-up Genius for Food for the Band Pool Party
- **Mrs. Deen** will create and share a Sign-up Genius for July 30 Concession cleanout.
- **Mrs. Deen** will post Sponsorship Packet on Band App and Band Facebook page
- **Tiffany** will complete the reminder signup genius for the concession volunteers.
- **Mandy** will add Linda to the Sams Club Account
- **Mandy** will post Sponsorship packet on the Booster Facebook Page
- **Mandy** will update/laminate menus, update Digital and Square menus
- **Drew** will coordinate with the Resale Barn about doing another Hot Dog/ Drink fundraiser in the fall.
- **Amy** will place first Drink and Sam's orders for concession stand.
- **Amy** will send Food Handler codes to anyone who needs one. Adults and Students both needs to take the food handling course. The food handling license is valid for 2 years.
- **Amy** will send Thank You cards to the Resale Barn and Insurance company.
- **Amy** will modify a 5013C donation letter with blank \$ amount
- **Amy** will contact Canes and schedule Spirit Night fundraiser for Sept.

- **Valery** will prepare Concession cash tracking sheets
- **Valery** will withdraw petty cash (and cash to have on hand for change in the concession. (**Amy** will find out how much change we had last year)
- **Valery** will post the proposed Budget on the Booster Board Band App

4. Approval of Previous Minutes

- Motion to approve: Linda Mitchell, Seconded by: Drew Almy
- Minutes Approved as Written

5. Reports

- **Band Director's Report:**
 - Props for this year's marching show will be a 12ftx12ft pyramid that is made from 4 smaller 6ftx6ft pyramids. Mr. McLaren and Mrs. Deen are working together to finalize the design and obtain the construction materials. The pyramid design is incorporating lessons learned from the CPB "Prism Marching Show" where the wind blew a prop and the person holding it into a band section during competition.
 - Fan Pledge Fundraising with the CPB has begun. This year's goal is \$18,000.
 - Mrs. Deen will create and share with the CPB Parents a Sign-up Genius for Food for the Band Pool Party 6-8pm Aug 7 at Waterloo Pool in Denison.
 - Mrs. Deen has talked with Mrs. Hughes about if the Meet the Cards event will be cancelled because it is 2 weeks from Homecoming. No official word has been given yet.

- **Treasurer's Report:** Valery shared the Treasurer's Report.

All Accounts \$48,877

Operational \$47,939

Digital \$608

Savings \$330

Pay Pal \$0

Petty Cash \$0 (A breakdown of the Expenses and Income will be reported next month. This information was not available for the meeting because the division of Expenses between concession stand and Disney Fundraisers, were not clearly understood)

- Valery created a proposed Budget for 2026-2027. She proposed to the budget should run June-May31, instead of Jan-Dec31 as stated in the bylaws. Mrs. Deen and the board

agreed because the June-May aligns with how the activities. (The band School budget is from Sept-July 31.) The boosters have not had a budget in the past several years. So Valery examined the 2025-2026 spending and created categories and proposed budget amounts which were generally 7% higher than the previous year. Groups include Marketing which is the Senior Banners, Recognition Signs for students that make State. The Marching Show group includes expenses like Drill writing fees, Hats and items for the Show. (\$2,000 have already been spent in the category.) Valery will post the Budget on the Booster Board Band App for everyone to examine and we will vote on the budget next meeting.

- **Concessions Report:**

- Erica St. John submitted a written letter of resignation from the Booster Board. She was the Concessions Chair and Disney Trip Fundraising Coordinator. The board voted and unanimously accepted the resignation.
- Amy proposed that Cassie Myers replace Erica as special appointed board position of the At Large member in charge of Concessions. Cassie has previous experience as the Concessions chair. Drew and Linda Motioned and seconded the proposal and the motion passed unanimously.
- Concession Clean-up and Season Preparation is scheduled For July 30 at 6pm. Mrs. Deen will create and share a Sign-up Genius for students and parents to volunteer. Tiffany Francis will complete the reminder signup genius for the concession volunteers. (Mrs. Deen likes to keep all of the volunteers on one large signup genius to be able to run 1 simple report to track volunteers.) During the cleanup Linda will take shelf measurements for lockable totes can be purchased for chips and other items that are stored under the counter. Locking totes are desired to keep the items clean, sanitary and avoid other groups from consuming them.
- Mandy will add Linda to the Sams Club Account (She was given the Sam's club card during the meeting)
- Tiffany will complete the Concession Sign up Geniuses
- Amy will place first Drink and Sam's orders. The 3 drink coolers hold a total of 1500 drinks.
- Mandy will update/laminate menus, update Digital and Square menus
- Amy will send Food Handler codes to anyone who needs one. All concession stand workers (Students and Adults) must pass the food handling course. The food handling license is valid for 2 years.

- Valery will prepare Cash tracking sheets and create a procedure. (Cash should be counted by 2 people who are not in the same household ie spouses)
- Valery will withdraw petty cash (for emergency last minute purchases) and cash to have on hand for change in the concession. (Amy will find out how much change we had last year)

6. Old Business

- **General Fundraising:**

- Love Monument Company has become our first 2026-2027 CPBB sponsor \$750 Platinum Sponsorship through the Website. CPB member Carly Karet is credited with obtaining this sponsor! Love Monument Contact information: Christie Karet, 215 W. Lamar St., Sherman, TX 75090, Christie@lovemonumentco.com, 9038928528, www.lovemonument.com



- Sponsorship packets are available. Mrs. Deen printed off an insert form that is used to give each student credit for the sponsors they obtain. Amy handed out Sponsorship request packets. Mandy will Post packet on the Booster Facebook

Page and Mrs. Deen will post it on Band App and Band Facebook page. Mandy said that the most success at obtaining a sponsor is when a student inquires at the business. Mrs. Deen will share the packets with the student and suggest they ask their relations and at places they are employed.

- Amy will modify a 5013C donation letter with blank \$ amount so when a business donates, they can immediately be given the letter for their records. (Picante Taco is a traditional donor which requests this but other donors find it beneficial too).
- Discussions regarding a "Spirit Night fundraiser" through a local restaurant ensued. The board selected Cane's. Amy will contact Cody at Canes and schedule the Tue or Wed the week of Sept 14 or 21 depending on Canes availability. Amy will also ask if Canes could donate a gift basket to be raffled off like they have done in the past.

- **Disney Trip Fundraising:**

- Several fundraiser have been held for a total income of \$2,816. (The cost of the events need to be reimbursed to the Booster club then the Net profit will be divided evenly between all who worked the events and credited to the student's Disney trip account.)
 - A Car Wash at Edward Jones on E. Taylor (Asa Jesse) in Sherman raised \$800 was very simple to set up. Car wash supplies cost around \$112 excluding buckets and hoses but most can be reused at future carwashes.
 - The Booster's have had a booth to sell Boba and iced coffee at the Sherman Farmer's market twice raising around \$250 each time. Pop Pop's Pantry at the Sherman Farmers Market donated a bunch of packages of his freeze dried candy for the Band to sell or eat.
 - The Resale Barn Hot Dog/Boba event made around \$1,500. Drew will coordinate with the Resale Barn about doing another Hot Dog/ Drink fundraiser in the fall. Amy will send Thank You cards to the Resale Barn and Insurance company.
- Prior to the meeting the Booster board discussed and voted in the band app that for the Disney trip fundraisers the Booster club will cover all upfront costs and will be reimbursed 100% from the fundraiser income. All remaining proceeds from all the events will be compiled together then split the remaining proceeds evenly amount those who worked. If parents worked their shift will be credited

to the student as well. It was also decided that Every fundraising event needs a booster member present to handle the money.

- Mandy made checklists for the items to pick up for the Car Wash, Farmer's Market, and Hot dog Sale. Items are stored in the Concession Stand between events so band booster board member can obtain them the night before or morning of the event.
- Other Fundraisers that have been investigated are the
 - Denison Farmers Market but they already have someone selling Lemonade. If that booth is not at a Market then we can set up a booth. Linda will keep in contact.
 - Drink Sales at High Port Marina (ie like a lemonade stand). Linda contacted the Marina but they require a formal contract to be signed and also require insurance which we do not have. Linda asked to post signs that the Marina is not responsible for accidents, but has not heard back.
 - Boba Drink Sales at the Haunted Halls. FCLA has a meeting coming up and Valery will continue to pursue this as a fundraising option.

- **Band App Actions Summary**

- On June 9 Mrs. Deen Reported that 39 kids, 16 parents/family and 2 directors are registered for the trip to Disney.
- Deen reported the air conditioning was fixed in the Concession Stand on June 10.
- July 8, Deen requested boosters reimburse her purchase 3 new bass drum rim savers for \$63.54 and buy popsicles and snacks for band camp. Board approved
- The board approved the purchase of the 6x2ft banner for \$76 because signage is required at the Sherman Farmers Market. The Banner was worded so it is generically the Cardinal Pride Band Booster and can be used for other purposes.
- Mandy, Linda, and Amy obtained water jugs for the new Marchers. Teresa Anderson volunteered to use her Cricut machine and to label the jugs with vinyl provided by the booster.
- Amy obtained the propane bottle from Leslie King but Boosters needs to buy a second propane bottle as Tandee/Ace did not think they took ours and were not excited about donating one to the Band booster.

7. New Business

- None

8. Announcements

Mandy has a trial membership with Webstaurant and has ordered Boba Supplies being used for Fundraising Sales and some for the Football concessions. Her Trial membership is ending in less than 1 month if there is anything else needed to be order let her know as soon as possible.

9. Next Meeting:

August 17, 2026 at 5:30 in the Band Room (Marching Band has practice 6-8pm the same day)

Adjournment

- Time: 6:40pm

Recorded by: _Jamie Stringfield_____ (Recording Secretary)