

CPB Booster Meeting

Date June 8, 2026

5:45pm High School Band Hall (meeting moved from the Concession Stand because Air Conditioning was not working)

Meeting Type: (Regular / Special / Annual)

1. Call to Order

- Time meeting was called to order: 5:50pm
- Presiding Officer: Amy Beesley- President

2. Attendance

- **Members Present:** Erika St. John, Valery Medford, Damian Smith, Drew Almy, Heather Sanders, Mandy Pickle, Jamie Stringfield, Linda Mitchell, Amy Beesley
- **Members Absent:** Tiffany Francis
- **Guests:** Jackie Deen, Samantha Hedrick

3. Action Items:

- **Mrs. Deen** will communicate details about purchasing and labeling water jugs on the band app.
- **Amy** will complete process to add the new VP and treasurer to the bank account. Transfer bank account, checks, etc. to new Officers with Hayden Kent at First United.
- **Amy** will get Erika access to the concession stand.
- **Amy** will share the Canva log in information with Erika so Erika can update the menus
- **Amy** will to update photos and review sponsor packet and form.
- **Amy** will order 2 USBC mini Square devices.
- **Amy** will schedule a final cleanout of the concession stand and ensure the food all the food has been removed from the freezer. Baking Soda needs to be put in the refrigerators and freezer as a deodorizer.
- **Mandy and Amy** will get propane tank from Leslie King
- **Mandy** will get replacement propane tank donated from Tandee/Ace Hardware
- **Mandy** will give Erika Square Access so she can review the sales from last year.

- **Mandy and Erika** will add iced coffee to the concession menu and put recipes and instructions in the concession stand.
- **Erika** will organize fundraisers Hot dog/drink sales in Resale barn parking lot, car wash, and possibly North Texas Giving Day,

4. Approval of Previous Minutes

- Motion to approve: Linda Mitchell
- Seconded by: Drew Almy
- Approved / Amended: Approved as Written

5. Reports

- **Band Director's Report:** Since the last meeting the band app has been used to communicate and vote on the following items. The board voted to pay for the remainder \$620 of the marching show tops that the district funding did not cover. Also voted on and passed on the band app were requests for the booster to pay \$400 for percussion instruction during band camp and to pay \$865 for mics for the woodwinds in the marching show. Requested but not voted on in the band ap was to reimburse Mrs. Track \$60 for submitting the Middle school band recording to the OPS contest. Linda Mitchel made the motion to reimburse Mrs. Track and Drew Almy seconded it. The motion passed with general consent. Mrs. Deen announced she has used her entire budget from the school district and will not receive more money until the next school year begins. New water jugs and vinyl are needed for the Freshman. Mrs. Deen will communicate details on the band app.
- **Treasurer's Report:** Valery shared the Treasurer's Report.



FINANCIALS					
ACCOUNTS		INCOME		EXPENSES	
All Accounts	\$54,268	Concessions	\$0	Marching Show	\$1,400
Operational	\$53,530	Sponsorships	\$0	State Trip	\$332
Digital	\$408	Donations	\$0	Scholarships	\$0
Savings	\$330	General	\$0	Trip	\$0
Paypal	\$0	Spirit Night	\$0	Leadership	\$0
Petty Cash	\$0				

Tax filing for Fiscal Year 2025 has been completed.

Wave online accounting system has been purchased for 1 year and Quicken has been cancelled.

Samantha, Drew and Jamie have completed the financial review/audit of the 2025-2026 Treasury Binder and did not find any issues. The binder was returned to Valery.

Amy will complete process to add the new VP and treasurer to the bank account. Transfer bank account, checks, etc. to new Officers with Hayden Kent at First United.

- **Concessions Report:**

- Amy will get Erika access to the concession stand.
- Mandy will give Erika Square Access so she can review the sales from last year.
- Amy will share the Canva log in information with Erika so Erika can update the menus
- When the drinks were obtained for the band recognition dinner. The 2 propane tanks were missing from the concession stand. Leslie King has one of the tanks. Mandy and Amy will pick of the tank and store it at Amy's house. Tandee told Mandy she will donate a propane tank from Ace Hardware to replace the other tank. Mandy will pick up this tank. (The band boosters have locks for the propane tanks that include locking out the valve however these were not used when the concession stand was closed last fall.)

- Amy will schedule a final cleanout of the concession stand and ensure the food all the food has been removed from the freezer. Baking Soda needs to be put in the refrigerators and freezer as a deodorizer.
- Mrs. Deen has submitted a ticket with maintenance to repair the AC unit.

6. Old Business

- **Disney Trip Fundraising:** In the band app the board voted to establish an ad hoc committee to focus on fundraising for the Disney Trip. Erika St. John volunteered to lead the committee. Jamie made the motion and Drew seconded it for Erika to be the chair of this Trip fundraising committee. The motion passed with unanimous consent from the booster board. 54 people (Parents + students) have signed up for the trip. The board discussed and agreed that 100% of all the money raised by the special fundraising events will go to the students/family members who worked it to help pay their trip costs. Sign up genius can be used to sign up to work the fundraising event or even determine volunteer interest in pursuing the fundraising opportunity. Erika will have a sign in/out sheet to track the volunteers to equitably divide the earnings.

Additional fundraising ideas were brainstormed.

- North Texas Giving Day is Sept. 17 and the last day to sign up is June 15. It costs 50 to register an organization. **Erika will investigate this fundraising option.** – <https://www.northtexasgivingday.org/>
The submission could highlight that the Disney Leadership Program is part of the trip.
- Mandy has emailed the Pottsboro Chamber of Commerce about doing something at the Frontier Day celebration but has not heard back. (Mrs. Deen noted that this is the same day as the Whitesboro competition and the band will NOT march in the parade.)
- Selling drinks (Hot Chocolate, Boba, Iced coffee) at the Haunted Halls was suggested **Valery is working on the details for getting this approved.**
- A previous Booster member has offered to let us have a Car Wash in Sherman at his business which is near the University of Gymnastics. Mandy Pickle has the contact information. (Chicken Express in Denison, Canes, Wendy's, Arby's were also mentioned as potential car wash locations.) Mrs. Deen also gave Erika contact information for another band parent who was interested in helping with the carwash.

- Samantha shared that Ms. Chris Reeves had offered to donate \$100 of hot dog supplier and allow the band sell hotdogs and drinks in the Resale Barn parking lot on a Saturday. (Mrs. Deen also mentioned that in the past Brookshires given the band a lot of support and donations so someone might make a request if we pursue this event.) Samantha gave Erika the contact information.
- **Marching band sponsorship:**
 - **Amy will to update photos and review sponsor packet and form.** The packets need to be ready to distribute to the students at Marching Band Camp in July. Historically 5% of the sponsored amount was applied directly offset any fees (including the trip) of the student who solicited the sponsor. Mandy Pickle made the motion to increase the amount to 10%. Valery seconded the motion. The higher amount might entice more students to find sponsors. The motion passed with general consent.

7. New Business

- Vallery made a motion to purchase 2 USBC mini Square devices to attach to phone. Linda seconded the motion. The devices are \$10 each to be used by Booster Board members, Mrs. Deen or Mrs. Creech (Color guard). They can be used for donations at bake sales, fundraising concerts, Car Washes, Concessions etc. The Motion passed. Amy will order the devices.
- Mandy Pickle brought several types of iced coffee to sample. The board selected the recipe that used brown sugar, and heavy cream. This could be premixed in the concession stand then the whip cream and drizzle added as people ordered the iced coffee. Mandy will work with Erika to add the iced coffee to the menu this fall. To advertise the new beverage it was suggested the band boosters offer free samples/shots of the iced coffee at the "Meet the Cards".
- Jamie Stringfield has updated the Band Booster website (<https://www.facebook.com/CPBBoosters>) Previously the site offered options to pay for CPPBB memberships. Mega Member was listed as \$100 for free popcorn, yard sign stadium seat cushion , and T-shirt while the Supporting Member \$50 offered a free yard sign. Linda Mitchell said she paid for the Mega Member for the last 2 years but not received any of the promised merchandise. Jamie will remove these two paid options from the website and just leave the free option to give prospective new booster members a way to contact the board.

8. Announcements

The board reviewed and discussed the following Concession Stand Overview created by Mandy Pickle to help with future transitions.

Concession Stand TV Screen -Canva is used to update the menu, add sponsors and create a video loop. The files can be found in the Band App under Band Boosters. The jump drive is needed and currently at concessions.

Menus -Canva is used to update the menus. Mrs. Deen has access to a very nice copier so she prints color menus for us. She can print on 11 x 17 paper (need to order more). - The Booster Club owns a laminator and laminating sheets that is kept at the school in Mrs. Deen's closet.

Food Handler Certificates <https://www.foodhandlerclasses.com/texas/> CPBB-PAY (username) Jenny8675309 (password) -Anyone preparing food, burgers, hotdogs, beverages, pretzels, etc is required to have a food handler certificate. We purchase codes through our account and give them out to volunteers that will work concessions. You can keep track of who's is current or expired.

Signage We are required by law to have signs in the concession stand. This is all covered in the food handler class. We must have a labeled 3 part sink, handwashing station, signs regarding safe food temperatures, etc.

Dr. Pepper Drink Ordering Rep JJ (Jonathan) 214-970-1477 Delivery is usually Guy Coleman (aka Sonny) 903-271-8657 We are allowed to stock Diet Coke and Coke per our Dr. Pepper contract. There is a copy of it taped to one of the drink refrigerators at concessions. Drinks should be ordered and stocked before Thursday and Friday night games. Each drink refrigerator holds around 500 drinks. We have 3 we can stock at opening season.

Ordering Food & Supplies Sam's Club A great deal of our food is ordered from Sam's Club. -Soft Pretzels (limited to 2 per order) Stock 4 boxes at opening season \$59.96 for 60 -Popcorn (big seller) order at least 2 boxes to start \$33.88 for 24 packs -Candy (big seller) -M&Ms (regular and peanut), snickers, kit kat, reeses, twix, -nerds ropes or clusters, airhead xtremes, sour patch kids, sour skittles, skittles, -Chips -Fritos for Frito pie. -Takis -Basic chips do not sell well but we can stock a few. -Pickles (Pickles and the juice sell well) -Fries (big seller) stock at least 4 boxes for opening season -Fry Oil -Angus burgers (sell well) stock at least (\$1.94+\$0.16+\$0.23 = \$2.33) -Beef hot dog (\$0.46+\$0.24 = \$0.70 with no chili or cheese) -Nachos (sell well) (stock at least 6 boxes of chips at opening) -Jalapeno Peppers (stock at least 3 jars) -Canned Hormel Chili (stock some hormel small cans and large cans) 2 boxes to start -Coke and Diet Coke -Frozen pops like Italian Ice during hot months -Hot cocoa Mix -Country Time Lemonade Powder (Used for

boba drinks) Order at least 5 -We also stock napkins, plasticware, mustard, ketchup and mayo packets -We stock little cups/lids for jalapeño peppers and cheese.

Boba Supplies We have ordered boba from Webstaurant and Lollicup Store. Typically you can get free shipping if you are a new customer. Boba cups, lids and straws Syrup Pumps Mango Boba Cherry Boba Mango Syrup Cherry Syrup Dragonfruit Syrup We will probably add brown sugar boba for coffee and bulk Nescafe Blonde if they offer it.

Amazon Items We have ordered boba cups in a pinch Popcorn boxes Popcorn for popping Candy that is sold out at Sam's

Locking Up Supplies We share concessions with other clubs. We have to lock up nearly everything. We can go over this in person.

9. Next Meeting:

July 13, 2026 at 5:45 in the Band Room

Adjournment

- Time: __7:05pm_____

Recorded by: _Jamie Stringfield_____ (Recording Secretary)